

POLICY STATEMENT

DOWNTOWN PARKING POLICY



Effective Date:
Last Revised:

Office of Origin: City Manager's Office
Authorized By:

Policy Statement

Parking spaces in City-owned parking lots in the Central Business district (BC district) are regulated. Overnight parking is restricted during winter months. Length of parking and provisions for long-term and multiple space parking are described. Parking space categories include areas of Open Parking and Short-Term Parking (2 hours), as well as Winter Overnight Parking.

Purpose of Policy

The purpose of this policy is to provide guidance for the use of City-owned parking lots in the BC district (downtown).

Policy

- A. The policy will work in conjunction with the City Code of Ordinances and City of Sturgis Zoning Code, specifically Sec. 58-6.
- B. **Summer Overnight Parking.** During the months of May through October parking spaces in city-owned parking lots in the BC district will be open 24 hours a day.
- C. **Winter Overnight Parking.** During the months of November through April, in city-owned parking lots in the BC district, parking is prohibited from 2:00 a.m. to 6:00 a.m. except in parking spaces clearly identified by official sign, pavement marking, or both as overnight parking spaces.
- D. **Length of Parking in Municipal Lots.** As per the City Code of Ordinances Sec. 58-6 (g), no person shall park or store any motor vehicle for more than 48 consecutive hours in any parking lot owned by the City, except as provided under Section E of this policy.
- E. **Long term and multiple-space parking in BC district parking lots.** As stated in the City Code of Ordinances Sec. 58-6 (i), any owner, occupant, or the guest of any owner or occupant of a business or residence located in the BC district may park or store a motor vehicle or accessory vehicle in a city-owned BC district parking lot if registered with the Sturgis Police Department. At the time of registration, the police department will designate a location for parking and may designate the number of days for which registration will be effective. In no event may registered vehicles park in the location designated for a period in excess of ten business days.
- F. **Parking Categories.** Parking spaces in City-owned parking lots shall be divided into the following categories. Parking space designations will be made in the Downtown Parking Zones map which is included in this policy as Attachment A and incorporated by reference.

- a. **Open Parking.** Parking open to public for any length of time, subject to restrictions of long-term and winter overnight parking restrictions.
 - b. **Short-Term Parking.** Parking open to the public which can be utilized for up to 2 consecutive hours.
 - c. **Winter Overnight Parking.** Areas designated for overnight parking during Winter Overnight Parking months. Designated overnight parking areas will be indicated via signage, paint markings, or both. Designated parking spots are first-come, first serve. During Summer Overnight Parking months, spaces will be considered Open Parking.
- G. **Violation of Parking Policy.** Vehicles parking in any space in violation of this policy will be subject to towing at the owner's expense and a fine of \$50.00.
- H. **Parking Lots Subject to Lease or Agreement.** This policy impacts all lots which are owned by the City of Sturgis and not subject to any other development agreements or long term leases. Lots subject to a development agreement or long term lease will be controlled by the terms of those contracts.

Signatures (section to be completed by City Manager or City Clerk)

<p>CITY MANAGER</p> <p>Reviewed <input type="checkbox"/> Approved <input type="checkbox"/></p> <p>Michael L. Hughes City Manager</p>	<p>CITY COMMISSION</p> <p>Approved <input type="checkbox"/> Not Applicable <input type="checkbox"/></p> <p>City Commission Meeting Date:</p> <p>Motion: _____ Commissioner</p> <p>Second: _____ Commissioner</p> <p>Vote: _____ 0 Yea ; 0 Nay</p>
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Revision History

Revision Date	Section(s) Revised	City Manager Reviewed / Approved	Commission Approved
xx/xx/xx	List headings with revisions	Include initials and date	Indicate either N/A or date of approval